



Volunteer Guide

Welcome! WCG could not do what we do without our volunteers. WCG's mission is to:

- educate the public regarding the benefits of producing and consuming locally grown produce;
- provide gardening space for individuals and organizations;
- promote healthy, sustainable lifestyles for the community; and
- demonstrate and promote conservation practices.

Volunteer Forms:

WCG Volunteer Information Sheet: This form is maintained on site and provides an emergency contact for each volunteer.

WCG Liability Waiver and Media Release: This form is available on our website and on site. Every volunteer must complete a Waiver prior to volunteering. The parent or guardian must sign their minor's form.

Volunteer Hours Log: This form is kept on site in a notebook. Please record the hours you have donated to WCG each time you volunteer.

Volunteer Tools:

GivePulse: We use this tool to track volunteer registrations for events. Sign up at <https://www.givepulse.com/group/events/482301>

Facebook: Our news and events are kept current on Facebook (*growwilliamsburg*) - please like and follow us! You can also follow us on Instagram (*growwilliamsburg*).

WCG Website: Visit growwilliamsburg.org to see our event calendar for volunteer opportunities.

Volunteer Training:

WCG currently offers on-the-job training at our regularly scheduled Volunteer Work Parties.

Weather Cancellation Procedure:

Cancellations will be determined at least one hour (when possible) prior to Work Parties and notification will be posted on Facebook and via email if you signed up through GivePulse. If volunteers are already on the farm and lightning is spotted, we will adjourn the Work Party.

Volunteer Recognition:

Please let us know if we may feature a post about you in our social media. We are proud of and thankful for our volunteers!

Other Important Information:

1. Safety is our primary concern. Please use common sense regarding weather or incoming storms, use of tools and equipment, hydration, personal safety and food safety procedures.
2. We do not have any indoor facilities. Volunteers should dress for the outdoors in work clothes and closed toe shoes and “dress to shed, not to shiver”. Bring water, sunscreen, a sun hat, and gloves as needed.
3. Volunteers under the age of 18 are welcome on site with a parent or guardian in attendance the entire time. The parent or guardian must sign a Liability Waiver for their minor and themselves.
4. Volunteers report to the Volunteer Coordinator. If the Volunteer Coordinator, Farm Manager, or Executive Director is not present, there will be a designated Board member present at scheduled Volunteer Work Parties.
5. With the exception of our scheduled Volunteer Work Parties, we do not accept drop-in volunteers unless given individual permission by the Volunteer Coordinator, Farm Manager, or Executive Director.
6. Equipment and tools belonging to WCG may not be removed from the farm and garden site.
7. Volunteers under the age of 18 may not use any power equipment.
8. Volunteers may not use the tractor or tractor implements unless trained and approved by a Colonial Soil and Water Conservation District representative.
9. Volunteers should park in the adjacent paved stadium parking lot, not on the gravel access road.
10. We do not have a toilet on site. Bathroom facilities are available at the nearby shopping center. There is a portable toilet located nearby, along the gravel road.
11. WCG follows organic farming principles as much as possible. Please do not introduce pesticides or herbicides without the permission of the Volunteer Coordinator, Farm Manager, or Executive Director.
12. WCG does not reimburse for any volunteer expenses at this time.
13. WCG is a smoke and drug free farm and garden site.

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